

READING
REP
THEATRE

Job Application Pack



About Reading Rep Theatre

'At last Reading has it's own producing theatre' The Stage

In 2012, Paul Stacey founded Reading Rep with a vision to help revitalise Reading's cultural landscape by making and creating the highest quality theatre – with, by and for the town.

Reading Rep's work sits at the heart of the community, and continues offstage with our award-winning flagship community outreach programme ENGAGE, which exists to provide access to the arts no matter your circumstances.

Starting from a small studio venue, Reading Rep Theatre has grown into a 160 seat, state of the art venue, creating world class work. Reading Rep's award-winning productions reach far beyond the venue itself, with productions touring both regionally and nationally, as well as our ENGAGE department delivering workshops and performances in the community.

From these humble beginnings the company have gone on to produce productions with many of the UK's leading emerging theatre makers, including Barney Norris, Roy Alexander Weise, Cathal Cleary, Mike Fentimen, Audrey Brisson, Anna Poppelwell and Phoebe Eclair- Powell.





Reading Rep Theatre
Kings Road
Reading, RG1 4LY
Admin: 01189 554 757
readingrep.com
info@readingrep.com

Reading Repertory Theatre
Registered company no.: 7907370
Registered Charity no.: 1147048

JOB DESCRIPTION: Trustee

Are you passionate about theatre and committed to making the arts accessible to all? Reading Rep Theatre is seeking new trustees to join our Board during a pivotal moment of growth, innovation, and creative ambition.

We are especially keen to hear from individuals with experience in commercial and/or subsidised theatre producing, finance, fundraising, or community engagement—particularly those with knowledge of or connections within the South-East, and ideally Greater Reading.

We also actively encourage applications from those with lived experience of disability or who identify as disabled, as we continue our commitment to ensuring our Board better reflects the diverse communities we serve.

About the Role

Reading Rep Theatre is a multi-award-winning charity at the heart of the Reading community. We produce bold, high-quality theatrical productions while offering transformative opportunities through our Creative Learning programme.

Our mission is simple but powerful: to transform lives through theatre by breaking down barriers to access and ensuring everyone—regardless of background—can participate in and experience the arts.

As a trustee, you'll help shape the future of Reading Rep Theatre. Trustees play a vital role in:

- Guiding our strategic direction
- Upholding strong governance
- Championing our values of inclusivity and excellence

You'll bring your perspective, experience, and insight to support the leadership team and help drive the theatre forward.

Person Specification

We welcome applications from people of all backgrounds, especially those who:

- Have experience working within:
 - Commercial and/or Subsidised Theatre Producing
 - Finance
 - Education and/or Community Outreach
- Have lived experience of disability or identify as disabled.
- Are based in, or have strong ties to, the South-East or Greater Reading area.
- Are committed to improving access to the arts
- Bring a fresh perspective and a passion for inclusivity

No previous trustee experience is required—just enthusiasm, integrity, and a desire to make a difference.

Statutory Responsibilities:

As defined by the Charity Commission, the statutory responsibilities of Trustees are to:

- Ensure the charity is carrying out its purpose for the public benefit
- Comply with the charity's governing document and the law
- Act in the charity's best interests
- Manage the charity's resources responsibly
- Act with reasonable care and skill
- Ensure the charity is accountable

You can find further information about each responsibility [here](#).

Additional Responsibilities:

- Actively contribute to the strategic vision, leadership and development of Reading Rep
- Provide ongoing support and advice to the Executive Team
- Ensure appropriate policies are in place to underpin the effective operations of Reading Rep
- Be a champion of Reading Rep and advocate for the work that we do
- Act as a signatory for the charity as needed
- All staff are expected to take an active part in the artistic life of the organisation.

Time Commitment:

- Trustees meet quarterly, with occasional additional meetings and opportunities to attend events.
- In addition, time will be needed to study meeting papers and attend a variety of events hosted by Reading Rep.
- The role is voluntary, but we can reimburse reasonable expenses.
- Board meetings are held either online, or when possible in person.

We actively encourage people from a variety of backgrounds with different skills and stories to join us and influence and develop our working practise. We are particularly keen to hear from people of

colour and candidates who self-identify as disabled. Reading Rep Theatre is committed to equality of opportunity for all staff and applications from individuals are encouraged regardless of age, caring responsibilities, disability, gender, gender identity, marriage and civil partnership, pregnancy and maternity, race, religion or belief and sexual orientation.

How To Apply

If our mission resonates with you and you'd like to contribute to an inclusive, ambitious arts organisation, we'd love to hear from you.

To apply, please send your CV and a short statement explaining why you'd like to join our Board to jobs@readingrep.com.

We also welcome video applications or other formats that best suit your needs—just let us know how you'd prefer to apply.

Please put **Trustee** in the subject line of your email. Please ensure you send back a completed equal opportunities monitoring form as part of the application.

[Equal Opportunities Form](#)

The deadline for applications is **10am 7th May**

First round interviews will be held in the week commencing **14th May**